



**Office of The President
State House
Banjul**

TEL NO: (220) 4228827 / 4229768 / 4228927

FAX NO: (220) 4223718

OP 334/03/ Part II (38)

August 5, 2009

Resident Representative
UNDP
UN House
Kofi Anan Street

**FORWARDING SIGNED MDG PROJECT DOCUMENT FOR UNDP'S
SIGNATURE**

I hereby refer to your letter 2009/GAM/UNDP/0086 in which you forwarded the above project document for Secretary's Signature. Accordingly, please find attached signed copy of the document for your necessary action.

I would like to use the opportunity to thank you for your continued support and collaboration in our endeavor to develop the Gambia. Meanwhile, we are looking forward to receiving the signed copy from you for our records.

Sincerely Yours

Alhagie Nyangado

For: Secretary General

Government of the Gambia

United Nations Development Programme

UNDAF Outcome(s)/Indicator(s): Poverty reduction and social protection strategies and systems are established that enable the poor, vulnerable, women and youth to increase their productive capacities and generate sustainable livelihoods while protecting the environment.

Expected Outcome(s)/Indicator(s): MDG-based pro-poor policies and strategies implemented, coordinated and tracked; and partnerships enhanced to achieve the MDGs

Expected Output(s)/Annual Targets: National Planning Commission strengthened to discharge its core functions; additional resources mobilized for the MDG needs, effective coordination and monitoring systems in place.

Executing Entity: Office of the President

Implementing Agency: National Planning Commission

The project aims to provide support to the established National planning commission to effectively oversee the implementation, coordination and monitoring of the MDG-based Poverty Reduction and Growth Strategy and focus on the six main outputs: (i) Updating MDG based- PRGS needs assessment and costing 2009-2011 and needs assessment and costing up to 2015 developed ; (ii) Building capacities for pro-poor policy analysis, programming and participatory budgetary processes and MDG/poverty monitoring/tracking system; (iii)Resource mobilization and Aid coordination and management; (iv) A comprehensive institutional capacity development strategy and programmes for NPC developed and broad based support from the development community for the Commission secured;(v)Support to decentralised planning and monitoring capacities and localizing MDGs/PRSP.

Table with 2 columns: Programme details (Period, Component, ID, Duration, Management) and Budget details (Total, Allocated, Government, UNDP Regular, Other, UNDP Belgian Trust Fund, Unfunded).

Agreed by Office of the President: [Signature]

Agreed by National Planning Commission (IP): [Signature]

Agreed by UNDP: [Signature]



**Support for the implementation, coordination and monitoring of
MDG –based Poverty Reduction and Growth Strategy for The Gambia**

Brief Description

The Gambia Government with the support of its partners has formulated a Second Poverty Reduction Strategy Paper (PRSP) which is an MDG-based Poverty Reduction and Growth Strategy (PRGS) for implementation during the period 2007-2011. The PRGS is the medium term plan for the socio-economic development of the country. The project "Support for the implementation, coordination and monitoring of an MDG-based Poverty Reduction and Growth Strategy for the Gambia" aims to provide support to pro-poor policy reform, implementation, coordination and monitoring capacity and mobilize resources and strengthening partnerships required to achieve the PRSP/MDGs.

Specifically, the project will focus on: i) MDG needs assessment and re-costing; (ii) building capacities for pro-poor policy analysis, programming, budgeting and MDG/poverty monitoring/tracking system; (iii) Resource mobilization and Aid coordination and management; (iv) comprehensive institutional capacity development for NPC and v) support to decentralised planning and monitoring capacities and localising MDGs.

The project will be nationally executed using NEX modality and will be implemented by the National Planning Commission under the office of The President. The Project will be implemented in close collaboration with other national partners in government (at central and decentralised levels), UN system and other development partners.

Other responsible parties include the Gambia Bureau of Statistics, the Ministry of Finance, the Ministry of Local Government, Lands and Religious Affairs, the Women Bureau, National Assembly, pro-poor advocacy group, Action aid, Tango, ILO, and ECA.



Section I Elaboration of the narrative

Part I. Situational Analysis:

Addressing poverty for enhanced economic growth and development is a major policy priority of the Government of The Gambia. Available data (2003) New data available-World Bank poverty assessment report which indicates a decline in poverty by only 3% from 2003 to 2008 i.e from 61% in 2003 to 58% in 2008 shows that poverty in The Gambia is deep and endemic as shown by a poverty head count index of 58%. The study also showed that the likelihood of being poor was higher in rural areas (67.8%) as compared to urban areas (34% for Banjul and Kanifing area and 56% for other urban areas). A nation-wide poverty study was concluded in 2008 and the data is still being analysed, and this will provide information on progress realized since 2003. Nonetheless, government has set the target of reducing poverty to 40% by 2011. Achieving this target will require significant strengthening of planning, programming and coordination capacities of institutions at central and decentralized levels, as well as enhanced abilities to analyze, monitor and track progress.

Over the years the Government of The Gambia has adopted a wide range of policies and programmes aimed at enhancing economic growth and reducing poverty. More recently, the Government has formulated a Second Poverty Reduction Strategy Paper (PRSP) which is an MDG-based Poverty Reduction and Growth Strategy (PRGS) for implementation during the period 2007-2011. The PRGS is the medium term plan for the socio-economic development of the country and was the subject of discussion at a donor Round Table Conference (RTC) held in February 2008. An Aid Effectiveness Action Plan has also been formulated and adopted. Since the RTC in 2008, aid inflows into the country have not been as expected. The current situation is that \$480 million was identified as the funding gap for the 5 year PRSP II in 2007 which has increased substantially over the years. The Government was to contribute 33% of which 25% has been given, and donors pledged 67% but only 22% have been received so far. However, some donors have expressed interest to provide assistance in the form of a General Budget Support mechanism in addition to other projects being currently supported. The arrangements for the general budget support mechanism are at advanced stages, particularly with African Development Bank, the World Bank and the EU.

A recent review of progress on the PRGS and the attainment of MDGs indicate that the country is faced with a number of challenges in meeting the PRSP II goals and MDG targets. Generally, the sharp decline in global economic activity has adversely affected the Gambian economy resulting in contraction in exports, remittances, manufacturing and retail. The fiscal situation has also reportedly deteriorated during 2008. Although PRSP II targets 25% of government generated revenue for allocation to poverty reduction, the current economic situation and debt service obligations makes meeting this target a daunting challenge.

Specifically, PRSP II implementation is hampered by a number of factors, including, at policy level the country continues to face daunting challenges in transforming the policy ideas of the PRSP II into concrete actions – a situation further exacerbated by inadequate capacity for pro-poor policy analysis and programming; limited external assistance; weak institutional capacity and systems for planning



(including weaknesses in needs assessment, costing and sequencing of plans), implementation and monitoring and tracking poverty and MDGs; uncoordinated interventions and weak capacities for action by local actors at decentralised levels. In recent years, government in collaboration with donors, and on the basis of extensive studies, developed a Decentralisation and Local Government Reform Strategy (LGRS) under which the provision of basic services will be the responsibility of local government authorities. The provision of adequate and quality services is essential if the MDGs are to have a realistic chance of being attained by 2015. Full implementation of the LGRS is yet to be realized because of capacity problems at both central and local levels.

Notwithstanding these challenges, the Government of The Gambia continues to commit itself to the attainment of the PRSP objectives and the MDGs, as reflected in the MDG-based PRGS. In order to strengthen implementation, coordination and monitoring of the PRGS, government established a National Planning Commission (NPC) by an Act of the National Assembly in December 2006. Through its mandate for coordinating the implementation of Poverty Reduction Strategies, including the PRGS and government's planning activities; the NPC is by design the primary agency charged with the overall tracking and reporting on the MDG targets amongst others. The NPC has responsibility for piloting the PRGS and follow up of MDG-related activities, functions previously assured by the former Strategy for Poverty Alleviation Coordinating Office (SPACO) of the Department of State for Finance and Economic Affairs (DOSFEA) and the Policy analysis Unit (PAU) of the Office of The President, respectively. Although the NPC benefited from a UNDP Preparatory Assistance Project, longer term institutional development support is required to enable the NPC fulfil its mission. Also important is the need to strengthen the capacity of NPC to provide support, planning tools and guidelines to decentralised and sector entities in line with its mandate, as well as to play a more effective role in strengthening the emerging Aid Coordination Architecture in the Gambia.

In the light of these considerations, the Government of The Gambia requested the United Nations Development Programme (UNDP) to support its efforts to develop and strengthen its planning structures, and to ensure that the MDG-based PRGS is adequately resourced, implemented, and well coordinated with sound monitoring and evaluation systems. Prior UNDP support for the establishment and setting-up of the National Planning Commission was a preparatory phase. This project will build upon, consolidate and expand on the achievements made in the earlier UNDP support covering MDG needs assessment, costing and sequencing, resource mobilization, and capacity building for planning entities tasked with the implementation of programmes and monitoring progresses towards the MDGs and the PRGS at both national and sub-national levels.

Part II. Strategy

The Poverty Reduction and Growth Strategy for the period 2007-2011 is fully synchronised with the United Nations Development Assistance Framework 2007-2011 (UNDAF) and the UNDP Country Programme Document (CPD). This year, 2009, is important as it is the midpoint of the MDG-based PRGS, the midpoint of the UNDAF, and the midpoint of the UNDP CPD and CPAP.

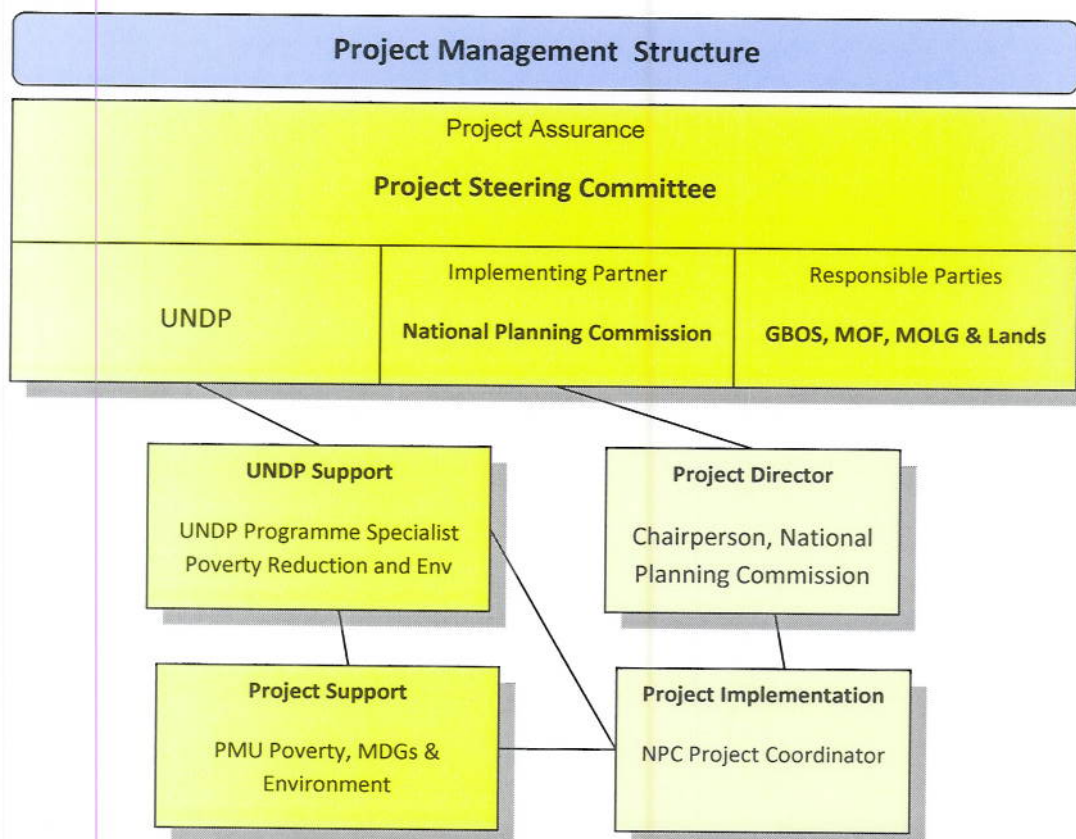
Taking into account that the initial preparatory assistance for the NPC was only for one year, this broader MDG-PRGS support project will last until the end of the UNDP programme cycle 2007-2011.



The current project will consolidate the gains of the first phase and expand into critical upstream issues that will facilitate effective monitoring, coordination, resource mobilization, and reporting on the MDGs/PRGS in line with the National Action Plan for Aid Effectiveness. The Interventions will focus on; (i) updating MDG-based PRGS needs assessment and costing -2009-2011 and needs assessment and costing up to 2015; (ii) improved implementation and monitoring of the medium term plan/PRSP II, including pro-poor poverty analysis, programming, budgeting and MDG/poverty monitoring tracking system; (iii) resource mobilization, aid coordination and management; (iv) development of a comprehensive institutional capacity development strategy and programmes for the NPC and securing broad-based support from development community for the Commission ; (v) improved local government structures for planning, fiscal management and service delivery, especially for women, youth and marginalised group, and improved capacity for implementation of local government legislation and policies.

As per UNDP standard key drivers of development effectiveness, the project will make sure that the activities focus on (i) developing national capacities; (ii) enhancing national ownership; (iii) advocating and fostering an enabling policy environment (iv) forging partnerships and linkages, and (v) advocacy and communication, especially with government agencies, such as GBOs and MLG & Lands, the private sector and civil society and community organisations. On the other hand, the project will also take into account the wealth of UNDP’s global experience in pro-poor policy reform to achieve MDG targets.

Part II. Management arrangements



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a) Execution modality

The project shall be nationally executed (NEX) and the National Planning Commission (NPC) is the Implementing Partner (IP) for the project. The project shall be implemented through the NPC and will be under the responsibility of the Chairman of NPC and in his absence the Director General. In this regard, the Chairman of the NPC will serve as Project Director and the Accounting Officer of the Project and in his/her absence the Director General. (S)He will be responsible for the overall coordination of the project, accounting for the use of resources, and the achievement of overall project objectives.

The project shall be executed using the National Execution Modality (NEX) using HACT mechanism. In order to ensure alignment of project activities with MDG-based planning strategies, the project will establish a Project Steering Committee (PSC). The PSC will be the overarching body which oversees overall project implementation and will be co-chaired by the UNDP Resident Representative and Chairman of NPC. Membership of this steering committee will consist of representatives from government, development partners, civil society, the private sector, and other partners with a stake in the objectives of the project. The PSC will meet at least quarterly and will review and approve the specific activities that are to be supported by the project based on the project objectives, annual work plan and availability of funding. The project will strictly adhere to UNDP applicable regulations, rules, policies and procedures.

A Project Unit will be established to ensure the smooth implementation and day to day management of the project, and the project will have a dedicated NPC staff as the Project Coordinator, as well as a capacity development advisor and/or a poverty monitoring specialist. The capacity development advisor shall provide technical advisory services to the NPC, in particular the Chairman.

For management of project funds, a financial management system, which is in line with HACT, will be adopted. Once the capacity of NPC capacity is assured, quarterly advance of funds modality will be employed based on the standard Funding Authorization and Certificate of Expenditure (FACE); UNDP Gambia country office will provide support services for the project as laid out in the standard agreement between UNDP and Government of The Gambia.

b) Project assurance

Project assurance is the responsibility of each steering committee member by ensuring that the Project carries out the activities which are in line with project objectives. The PSC also ensures that appropriate project management milestones are managed and completed accordingly. The NPC Project Coordinator and the UNDP Programme specialist for poverty will also undertake the project assurance roles.

Part IV. Monitoring & Evaluation

Monitoring and Evaluation (M&E) are essential ingredients for ensuring the effective implementation of project activities towards the attainment of project objectives. The coordination of the M&E component of the project will be one of the primary responsibilities of the implementing agency – the NPC. The project will be monitored through meetings of the PSC, which will take place at least



quarterly. The PSC will be responsible for approval of the annual work plan and budget. Thereafter, it will undertake quarterly reviews of implementation progress, based on progress reports prepared by the Project Coordinator. The PSC will also undertake monitoring visits to verify implementation progress and hold discussions with beneficiaries to obtain performance feedback. Technical and financial reports will be presented to the PSC for review and the outcome of such meetings will be used to improve on project performance and in strengthening policy and implementation guidelines. The PSC will also receive reports on all activities supported by the project to serve as an additional basis to assess and monitor the program performance and delivery. An annual project report (APR) will be produced by the Project Coordinator in collaboration with implementing partner and submitted to the tripartite review meeting to be scheduled between the Government and UNDP every first quarter of the year following the year covered by the annual project report.

There will be a mid-term evaluation of the project. Prior to the completion of the project an independent results and an outcome evaluation will be undertaken. The findings and recommendations of the evaluation report will feed into the terminal project report and serve as basis to determine the future direction of the project.

Part V. Legal context

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in Article 1 of the Standard Basic Assistance Agreement between the Government of the Republic of The Gambia and the UNDP, signed by the parties on 24th February 1975. All CPAP 2007-2011 provisions apply to this document.

Consistent with the Article 111 of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner. The implementing partner shall:

- a) Put in place an appropriate security plan, taking into account the security situation in the country where the project is being implemented;
- b) Assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan;

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the project document are used to provide support either directly or indirectly in the form of contracts or subcontracts to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all subcontracts or sub-agreements entered into under this Project Document".



The following types of revisions may be made to this project document with the signature of the UNDP Resident Representative only, provided that she/he is assured that the government has no objections to the proposed changes:

- a) Revisions in, or addition of, any of the annexes of the project document;
- b) Revisions which do not involve significant changes in the immediate objectives, outputs or activities of a project but are caused by the re-arrangement of inputs already agreed to or by cost increases due to inflation; and
- c) Mandatory annual revisions, which review the delivery of agreed project inputs or increased expert or other cost changes due to inflation or to take into account agency expenditure flexibility

Section II Results and resources framework

Refer to Annex 1.

Section III The Total work Plan and Budget

Refer to Annex 2.

Section IV Other agreements

The basis already exists for project cooperation agreements with others in MDGs, the PRGS of the Gambia and sustainable development practice. The project will build on the previous achievements of the MDG-PRSP project and the NPC project, as well as learn from their lessons and challenges. The project will also consolidate, complement and expand on the activities of Capacity 2015 project to further activities at the regional and local level, and to ensure maximum impact. As such these three projects have been consolidated into this one programme to ensure increased focus and coordination. Furthermore, the project will also seek to secure the full and active participation of other UN agencies to ensure a coordinated approach to UN System interventions in support of the MDGs in The Gambia.

Annexes

Annex 1: Results and Resources Framework

Annex 2: 2009 Work Plan and Budget



Annex 1 PROJECT RESULTS AND RESOURCES FRAMEWORK 2009- 2012

	<p>Intended Outcome: Pro-poor policy reforms; mobilization of resources and strengthening of institutions and partnerships required to achieve the MDGs.</p>				
	<p>Outcome indicators:</p> <ul style="list-style-type: none"> • MDG-based PRGS effectively implemented, coordinated and monitored • Capacity of relevant stakeholders enhanced through relevant and specialized training • NPC capacitated to discharge its core mandate <p>Baseline: Weak institutions amidst fragmented and uncoordinated planning, implementation and monitoring system in place</p> <p>Target: develop frameworks and systems for coordinated planning, implementation and monitoring; institutional capacity building.</p> <p>Applicable MYFF Service Line: 1.2-pro-poor policy reform to achieve MDG targets</p>				
	<p>Partnership Strategy: The project will support the national planning commission to deliver its core mandate in coordinating, monitoring and mobilizing resources for the MDG-based Poverty Reduction Strategy and will therefore contribute greatly to improve economic governance and ensure all partners and stakeholders take active part in the implementation and coordination of the MGD-based development plan. For this reason, the project will promote a broad-based partnership strategy with key stakeholders – government institutions, local government authorities, civil society and development partners – to ensure that project objectives are met.</p>				
	<p>Project title and ID (ATLAS Award ID): Support for the implementation, coordination, monitoring of an MDG-based Poverty Reduction and Growth Strategy for The Gambia.</p>				
<p>Intended Outputs</p>	<p>Output Targets for (years)</p> <ul style="list-style-type: none"> • Updated MDG needs assessment and costing 2009-2011 • MDG-needs assessment and costing for 2011 to 2015 completed 	<p>Indicative Activities</p> <ol style="list-style-type: none"> 1.1 Consultative forums including High Level meetings, MDG taskforce meetings, study tours 1.2 Update MDG needs assessment and costing for 2009 to 2011 1.3 Conduct MDG needs assessment, costing and sequencing exercises for 2011 -2015 1.4 Establish capacity of NPC to effectively monitor the MDG –based PRGS 1.5 Capacity building and training 	<p>Responsible Parties</p> <p>OP, NPC, GBOS, UNDP</p>	<p>Inputs</p> <p>Local and international consultants, data collection, workshops advocacy, training and operating expenses</p>	<p>Costs</p> <p>US\$250,000</p>
<p>1. Updating MDG based- PRGS needs assessment and costing 2009-2011 and needs assessment and costing up to 2015 developed</p> <p>2. Improved Implementation and monitoring of the medium term plan/</p>	<ul style="list-style-type: none"> • Capacities developed for pro-poor policy and programming at sectoral and regional 	<ol style="list-style-type: none"> 2.1 Established capacity for pro-poor policy analysis and social impact assessment 2.2 Pro-poor programming in key sectors and piloted local authorities 	<p>OP, Ministry of Finance, National Assembly, MDI,</p>	<p>Training, study tours workshops, consultants (local and</p>	<p>US\$ 225,000</p>

<p>PRSP II, including participatory budgetary process, and MDG/poverty monitoring, tracking system in place</p>	<p>Levels</p> <ul style="list-style-type: none"> Capacities developed to link budget with MDG-based PRGS priorities A Medium Term Expenditure Framework aligned with the PRGS priorities is build to strengthened the link between the strategy and the national budget A capacity development strategy is framed to strengthen the core department involved in the programming and budgeting process 	<p>2.3. Capacity built for budget officials and NPC for poverty sensitive budgeting and development of frameworks or guidelines for pro-poor policy making and participatory budgetary processes</p> <p>2.4 Participatory budget formulation and tracking at central and local government levels</p> <p>2.5 Provide training and exposure visits</p> <p>2.6 Establish twinning arrangements with similar planning institutions within and outside the region to facilitate networking, acquire knowledge and expertise</p> <p>2.7 MTEF guideline made available</p> <p>2.8 MTEF document with a macro economic framework is available</p> <p>2.9 Capacity development strategy framework is available including a training schedule</p> <p>2.10 Capacity building for CSOs in monitoring and reporting on MDG-based PRGS</p> <p>2.11 Assessment of Gender budgeting in the key sectors of the PRSP</p>	<p>Women's Bureau, Pro-poor Advocacy Group, Action Aid, Tango, Ministry of Local Government, Lands and Religious Affairs UNDP, ILO, ECA</p> <p>GBOS, MOF, MFA, OP, OVP, MLG&L the Bureau of the budget (unit responsible of the budget)</p>	<p>international) support from ASRO</p>	<p>US\$ 150,000</p> <p>US\$ 150,000</p>
	<ul style="list-style-type: none"> Annual MDG and PRGS status reports produced. Update and Strengthened the Poverty monitoring system in place. Well established poverty and MDGs monitoring system in place Highly competent core professional staff of GBOS, NPC and CSOs exist for effective 	<p>2.12 Conduct review meetings, workshops and production of annual MDG/PRGS reports</p> <p>2.13 Dissemination of MDG /PRGS annual reports at national and regional levels</p> <p>2.14 Establish a poverty monitoring structures and framework at national, regional and ward level (incl Poverty Monitoring Specialist)</p> <p>2.16 Building capacities of operators at NPC, GBOS, sectors and regional offices</p> <p>2.16 Tracking of public expenditure on poverty reducing activities across key sectors</p> <p>2.17 Conduct Mid-term review of the MDG-based PRGS</p> <p>2.18 Capacity building for GBOS and partners in data collection and analysis</p> <p>2.19 Conduct a national integrated household</p>	<p>OP, NPC, UNDP, GBOS</p>	<p>Workshops, consultancy services, UNV, training, materials and documentation</p>	<p>US\$ 150,000</p> <p>US\$ 50,000</p> <p>\$200,000</p>

	monitoring and reporting on the MDG based PRGS	poverty survey			
3. Resource mobilization and coordination and management	<ul style="list-style-type: none"> Donor Roundtable and consultations to mobilize resources for MDG-based PRGS held Mechanism for effective Aid coordination including a national policy developed and Aid Coordination function strengthened. 	<p>3.1 Hold preliminary consultations with donors and management</p> <p>3.2 Hold donor meetings</p> <p>3.3 Develop a national policy on aid coordination</p> <p>3.4 Capacity building and training</p> <p>3.5 Roll out the Gleneagles scenario for The Gambia</p>	OP, NPC, Ministry Foreign Affairs, Ministry of finance, UNDP	Consultancy (international and local), workshops and training	US\$ 100,000
4. A comprehensive institutional capacity development strategy and programmes for NPC developed and broad based support from the development community for the Commission secured	<ul style="list-style-type: none"> A comprehensive institutional capacity development strategy for NPC developed, endorsed. A comprehensive programme on institutional capacity development for NPC elaborated and approved NPC strategic Action plan developed Partnership agreement in place; Basket funding in place; Resources for NPC mobilized 	<p>4.1 Validation workshop on the strategy with key stakeholders</p> <p>4.2 Support the development of a Strategic Action Plan</p> <p>4.3 Validation workshop on the Strategic Action Plan</p> <p>4.4 Establishment of a 'Basket Fund' and mobilization of additional resources</p> <p>4.5 Establishing a Partnership Framework and signing an MoU with all participants to the Basket Fund</p> <p>4.6 Development of a resource mobilization strategy for the NPC</p> <p>4.7 Technical assistance on capacity development</p>	OP, NPC, UNDP	International and local consultancy services, UNV, Workshops, advocacy, and training costs.	US\$ 150,000
5. Improved regional and local government structures for planning, fiscal	<ul style="list-style-type: none"> Regional planning entities reorganized, restructured to ensure better coordination 	<p>5.1 Undertake regional planning capacity assessment</p> <p>5.2 Amend the Local Government Act in line with the NPC Act with respect to regional/urban</p>	NPC, Ministry of local government, GALGA, AG's	Consultancies (international and local, recruitment of	US\$ 650,000

<p>management and service delivery especially women and youth, and improved capacity for implementation of local government policies, legislation and local government reform strategy</p>	<p>effectiveness and efficiency in regional development planning processes, especially on women and youth</p> <ul style="list-style-type: none"> • Appropriate standard tools for planning, monitoring and evaluation to bring about better resource allocation and utilization systems to ensure greater impact on beneficiaries especially women and youth developed. 	<p>planning and functions of NPC on community participation and local development and planning for all Local government areas, NGOs and community based organizations, especially those for women and youth</p> <p>5.4 Develop a comprehensive regional planning manual as guide for developing decentralized plans</p> <p>5.5 Printing of manual and training on the use of the manual</p> <p>5.6 Capacity development of women and youth to mainstream gender and youth issues into local, regional and national policies</p> <p>5.7 Identify implementation bottlenecks at policy, financing, service delivery, monitoring and evaluation level to accelerate MDG achievement at local level</p> <p>5.8 Elaborate/develop a multiyear MDG Action Plan to scale up MDG at local level</p> <p>5.9 Advocacy programme put in place to sensitise the regions and the communities</p>	<p>Chambers, CBOs, Women's Bureau/Council, Youth Council, UNDP</p>	<p>two UNV specialist in sector and regional planning)</p> <p>Workshops, training advocacy and documentation</p> <p>Travel cost</p>	
<p>6.0 Project Implementation</p>	<ul style="list-style-type: none"> • Functional Support to PMU and NPC implemented • Project Personnel Recruited • Field visits/M&E conducted 	<p>6.1 Procurement of stationery, equipment, furniture, material, vehicle and misc. supplies</p> <p>6.2 Recruitment of project staff (national Expert, international UNVs, Driver)</p> <p>6.3 Support the PMU</p> <p>6.4 Conduct field Visits/M&E</p>	<p>OP, NPC, UNDP, PSC</p>	<p>vehicle, maintenance and operating costs, office furniture, stationery, salary etc.</p>	<p>US\$ 350,000</p>

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SUPPORT TO MDG-BASED POVERTY REDUCTION AND GROWTH STRATEGY IMPLEMENTATION, COORDINATION AND MONITORING

ANNEX I

LETTER OF AGREEMENT BETWEEN UNDP AND THE GOVERNMENT OF THE GAMBIA FOR SUPPORT TO MDG-BASED POVERTY REDUCTION AND GROWTH STRATEGY IMPLEMENTATION, COORDINATION AND MONITORING

1. Reference is being made to consultations between officials of the Government of The Gambia (hereinafter referred to as “The Government”) and officials of UNDP, during the project proposal drafting process and LPAC meeting with respect to the provision of support services by the UNDP country office for abovementioned project. UNDP and the Government hereby agree that the UNDP country office may provide such support services at the request of the Government through its institution designated in the relevant project document, as described.
2. The UNDP country office may provide support services for assistance with reporting requirements and direct payment. In providing such support services, the UNDP country office shall ensure that capacity of the Government-designated institution is strengthened to enable it to carry out such activities directly.
3. UNDP The Gambia office will provide, at the request of the designated institutions, the following support services for the activities of the project:
 - (a) Identification and/or recruitment of project personnel;
 - (b) Identification and facilitation of training activities;
 - (c) Procurement of goods and services;
4. The procurement of goods and services and the recruitment of project and programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services described in paragraph 3 above are detailed in the project document. If the requirements for support services by the UNDP country office changes during the life of the project, the changes in the support services described in this agreement shall be revised through mutual agreement between the UNDP Resident Representative and the designated institution.
5. The relevant provisions of Article 1 of the Standard Assistance Agreement between the Government and UNDP, signed by the parties on 24 February 1975, including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Government shall retain overall responsibility for the project through its designated institution. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the project document.



**SUPPORT TO MDG-BASED POVERTY REDUCTION AND GROWTH STRATEGY
IMPLEMENTATION, COORDINATION AND MONITORING**

6. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the Standard Assistance Agreement.
7. In accordance with the mutual agreement reached by the UNDP country office and the designated institution the cost recovery by the UNDP country office in providing the support services described in paragraph 3 above shall be made as per UNDP ISS (Implementation Support Services) Guidelines, Universal Price List.
8. The UNDP country office shall submit progress reports on the support services provided and shall report on the costs reimbursed in providing such services, as may be required.
9. Any modification of the present arrangements shall be effected by mutual written agreement of the parties hereto.
10. If you are in agreement with the provisions set forth above, please sign and return to this office two signed copies of this letter. Upon your signature, this letter shall constitute an agreement between your Government and UNDP on the terms and conditions for the provision of support services by the UNDP country office for this project.



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Mr. Abdoullie Sallah
Secretary-General
Office of the President
For the Government of the Gambia

Date: 5/8/09



.....
Ms. Chinwe Dike
Resident Representative
UNDP
Signed on behalf of the UNDP

Date:

